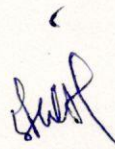


ARMY INSTITUTE OF TECHNOLOGY
DIGHI HILLS, PUNE – 411 015
NOTICE

1. Meeting of Internal Quality Assurance Cell (IQAC) will be held on, 23rd Jan. 2008 at 10:30 am in Conference Room.
2. Members are requested to attend the same -

Principal	-	Chairperson
Jt. Director	-	Member
HOD E&TC	-	Member
HOD IT	-	Member
HOD ASGE (NAAC Co-ordinator)	-	Member
HOD Mech	-	Member
HOD Comp	-	Member

21 Jan. 2008

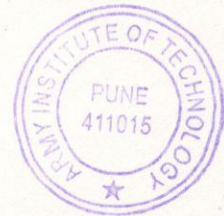

(Prof R B Patil)

Off Principal

Copy to :-

Director } For info please
Jt Director }

All Concerned Members



Minutes of IQAC meeting held on 23 Jan 2008

1. Principal Dr R. Patil permitted and the meeting commenced.
2. The members detailed attended the meeting (list attached herewith)
3. Dr S Marathe read out the benchmarks and progress achieved and additional required in these areas was discussed.
4. Prof. Auradkar informed everybody that the second ISO audit was carried out on 6 Jan and no major non-conformity was observed.
5. To motivate students so as to increase the number of students scoring a first class in university examinations.

Principal informed the members that the Management is in the process of finalizing a scheme to award merit scholarship to all students scoring above 70% in university examination. Similarly the amount under merit cum means scholarship is under revision. A study hour has been introduced in the hostels.

6. Maintain consistency of 100% students being placed

It was felt that due to effects of recession placements are likely to be lower this year also. It was decided that in order to give an extra edge to our students faculty concentrates on effective teaching of communication skills which is part of first year syllabus.

7. To conduct ISTE and STP programs and workshops in each department.

HOD Comp and HOD E&TC informed the members that Computer and E&TC department are proposing to conduct STTPs in the coming semester.

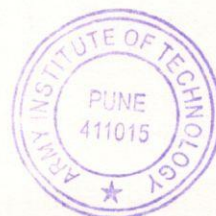
8. To encourage staff members to publish and present more papers and attend more seminars.

Members observed that still more encouragement from the management is required in this regard.

9. Renovation of some more laboratories

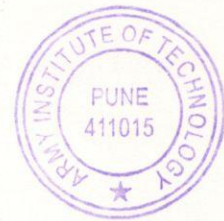
Mechatronics and TMM/DOM lab in Mechanical Engineering dept. has undergone upgradation. HOD Comp informed that the upgradation of internet connection speed from 512 kbps to 1mbps and upgradation of central software lab by Comp Engg. Dept. is ongoing. Prof Auradkar said that work for a new software lab. In IT has begun.

10. Lab/Workshop equipment: devices /systems and instruments etc. to be kept in working condition throughout the session.



HOD's confirmed that about 95% of equipment was in working condition, procurement of new computers as required according to revised syllabus was under progress.

11. Term work Assessment: New continuous assessment format in the form of a booklet is now being used by all departments to ensure uniformity in assessment.
12. The benchmark of all faculty to have computers and internet connections is not yet achieved however Principal said that computers and internet in every staff room will be provided.
13. Meeting was adjourned at 12:00 pm.



IQAC Meeting held on 23rd Jan. 2008 at 10:30 am in Conference Room.

Record of attendance

Principal

-

Chairperson



Jt. Director

-

Member

HOD E&TC

-

Member



HOD IT

-

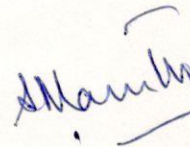
Member



HOD ASGE (NAAC Co-ordinator)

-

Member



HOD Mech

-

Member



HOD Comp

-

Member

